

TENNESSEE VALLEY REGION
The Embroiderers' Guild of America, Inc.
October 2012
WHERE TO SEND WHAT AND TO WHOM

WHAT TO SEND	WHEN TO SEND	SENT TO
Annual financial statement	By February 15	8
Officer/committee chairmen election report	Immediately after election	1, 8
Officer/committee chairmen changes	Immediately	1
National dues and membership information	May 31 at the latest	8
Regional dues and membership information	Same time dues are sent to national	3
Minutes of all chapter, board & SAS meetings	Within month of meeting	1 and if e-mailed 2
Local chapter newsletter	As published	1, 5, 7, and if e-mailed 2
Web release form	As needed	1
Outreach report	Before each board meeting	2
Bylaws	When changed/revised	11, 1
Nominations for national and region office	When need arises	1, 9, or 10
Member profile	As applicable	1, 10
Region SAS reports	At the TVR annual meeting	1, 2, 3, 6
SAS committee meeting minutes	Within 10 days	1
Education grant submittals or questions	When need arises	4
Items for <i>Needle Arts</i> magazine	Prior to deadlines	8
Items for <i>Tennessee Valley Review</i>	At each board meeting	5
Items for TVR meeting agenda	Two months prior to meeting	1

<p>1. TVR Director Lois Threlkeld 237 Tommotley Drive Knoxville, TN 37774-2131 (865) 458-3231 (865) 271-7982 (cell) lthrelkeld@charter.net</p>	<p>2. TVR Assistant Director Margaret Steincamp PO Box 535 Cedar Bluff, AL 35959 (256) 655-4854 Margaret.steincamp@gmail.com</p>	<p>3. TVR Treasurer Rita Osterhage 1501 Ramsgate Parkway Hixson, TN 37343-2592 (423) 847-0649 flyingcats@comcast.net</p>
<p>4. TVR Education Chairman Alice Bell Fraser 105 Scarborough Court Marietta GA 30067 770 509 6884 Adb33333@aol.com</p>	<p>5. TVR Newsletter Editor Toni Abbamonte 4445 Lisa Way Lilburn, GA 30047 (707) 789-4171 tabbamonte@yahoo.com</p>	<p>6. Websites: TVR: www.egatvr.org EGA: www.egausa.org</p>
<p>7. National Newsletter Reviewer Julia Harvey Juliaharvey0158@att.net</p>	<p>8. EGA National Office 1355 Bardstown Road Suite 157 Louisville, KY 40204 (502) 589-6956 FAX: (502) 584-7900 bcap@egausa.org tparks@egausa.org schatman@egausa.org</p>	<p>9. National Norminating Chair Carol Rinard crinard@losalamos.com</p>
<p>10. TVR Nominating Chair Linda Dorrill 603 Windy Way Signal Mountain, TN 37377 423 886 9166 lldorrill@yahoo.com</p>	<p>11. Chapter/Region Bylaws Review Committee Chair Margaret Steincamp Margaret.steincamp@gmail.com (see above ARD) National Director of Bylaws: Julie Anderson juliesurgi@gmail.com</p>	<p>12. National Outreach Chair Janice Meyers grayceedm@aol.com</p>